

THE COUNTY OF PLACER, CALIFORNIA, IS SEEKING A  
HIGHLY SKILLED PROFESSIONAL FOR THE POSITION OF



# DIRECTOR OF LIBRARY SERVICES

**ANNUAL BASE SALARY  
\$172,910-\$215,966**

- Plus a comprehensive benefits package
- Starting salary is dependent upon qualifications and experience



**TO APPLY FOR THIS EXCELLENT CAREER OPPORTUNITY,**  
please submit a cover letter and resume to Human Resources Analyst  
Jed Stephenson at [JStephen@placer.ca.gov](mailto:JStephen@placer.ca.gov).

# TODAY A READER TOMORROW A LEADER



## THE POSITION

This is an excellent opportunity to lead the Placer County Library system. The system includes seven library locations and one administrative office, supported by a dedicated team of 56 full-time equivalent positions and an annual budget of more than \$10.7 million. As a department head, this position reports directly to the County Executive Officer and the Placer County Board of Supervisors. The Director of Library Services will be responsible for guiding all aspects of library operations and will coordinate with other county departments, elected officials, and internal and external stakeholders to ensure that services remain responsive to community needs, sustainable, and dynamic into the future. The Placer County Library system serves a population of more than 400,000 residents, playing a vital role in supporting literacy, lifelong learning, and community connection across the region. This is a chance for an innovative and service-minded leader to shape the future of library services in a county known for its strong sense of community and commitment to excellence.

## MINIMUM QUALIFICATIONS

Candidates need to possess the following background/qualifications:

### EXPERIENCE

Seven (7) years of increasingly responsible experience in professional library work, including four (4) years of administrative and management responsibility.

### EDUCATION

A Master's degree in Library Science from an accredited college or university required to meet California Education Code Section 19142.

### REQUIRED LICENSE

May need to possess a valid California driver's license as required by the position. Proof of adequate vehicle insurance may also be required.

## THE IDEAL CANDIDATE

The ideal candidate will be an engaged and visible leader who builds strong partnerships across the community and champions the library's role as a free, inclusive, and accessible public resource. They will be a visionary and innovative thinker—able to balance long-term strategic planning with daily operations, modernize facilities and services, and ensure the Placer County Library system remains responsive to evolving community needs. This role requires a people-centered leader and mentor who fosters a supportive, team-oriented culture and inspires excellence in staff at all levels. The successful candidate will demonstrate financial acumen, political awareness, strong communication skills, and the ability to navigate complex challenges with integrity, creativity, and sound judgment.





## COMPENSATION AND BENEFITS

The annual base salary range for this management position is \$172,910 - \$215,966. The starting salary is contingent on qualifications and experience. In addition, Placer County offers an attractive benefits package as described below:

### ANNUAL LEAVE

The County provides 100 hours of management leave to be used as time off or cashed out, 12 paid days of sick leave, and 14 paid holidays per year (two of which are floating holidays). Vacation is accrued beginning at 10 days and increasing to a maximum of 25 days per year with 20 years of service.

### CAFETERIA PLAN

The County provides \$5,000 per calendar year to be taken in cash, deposited in a medical spending account, dependent care spending account, or a sponsored 401(k) plan.

### DEFERRED COMPENSATION

Voluntary 401(k) and 457(b) plans are available through payroll deductions. The County will match one dollar for every two dollars in employee contributions made to a 401(k) account up to a maximum employer contribution of \$5,000 per employee per calendar year, effective January 1, 2026.

### SALARY PROTECTION

Qualifying employees, after a waiting period of ten (10) consecutive workdays, shall receive 80% of their regular pay up to a maximum of thirteen (13) pay periods to care for self or qualifying family members, or to bond with employee's newborn or newly adopted child or foster child.

### LIFE INSURANCE

The County provides life insurance of \$50,000 and an accidental policy of \$10,000.

### HEALTH, DENTAL, AND VISION INSURANCE

The County offers a choice of health insurance plans provided through CalPERS, with the County paying 80% of the selected plan's total premium. The County pays for employee dental and vision insurance (dependent coverage is available at employee's expense).

### RETIREE MEDICAL

Employees receive 50% of the County medical contribution upon retirement with ten years of CalPERS service credit, including five years of Placer County service. Employees receive an additional 5% of the County medical contribution for each additional year of service up to 20 years.

### RETIREMENT PLANS

Employees are covered by Social Security and the California Public Employees' Retirement System (CalPERS).

### AUTOMOBILE REIMBURSEMENT

The County provides reimbursement of \$750 per month to department heads for private vehicle usage.

### RELOCATION ASSISTANCE

With the approval of the County Executive Officer, the selected candidate may be eligible for relocation reimbursement of up to 50% of their qualifying moving costs, not to exceed \$5,000.

### BEGINNING VACATION & SICK LEAVE BALANCES

With the approval of the County Executive Officer, the County may offer a beginning balance of vacation and sick leave upon hire.

ANNUAL SALARY & BENEFITS	STEP 1	STEP 10
ANNUAL SALARY	\$172,910	\$215,966
MANAGEMENT LEAVE CASH OUT (100 HOURS ANNUALLY)	\$8,313	\$10,383
CAFETERIA PLAN	\$5,000	\$5,000
401(K) EMPLOYER MATCH ANNUAL MAXIMUM	\$5,000	\$5,000
ANNUAL AUTOMOBILE REIMBURSEMENT	\$9,000	\$9,000
TOTAL ESTIMATED BENEFITS	\$101,571*	\$116,624*
TOTAL ESTIMATED ANNUAL SALARY & BENEFITS	\$301,795	\$361,973
NET TOTAL ESTIMATED ANNUAL SALARY & BENEFITS (LESS EMPLOYEE COST)	\$270,483	\$330,661



## VIBRANT COMMUNITIES WITH EXTRAORDINARY POTENTIAL

Placer County is an extraordinary community characterized by a healthy and diverse economy, an attractive business environment, and residents who benefit from high-quality educational, safety, and healthcare infrastructure in addition to a wide variety of outstanding recreational opportunities. The government center of Placer County is located in Auburn and is well-positioned 30 miles northeast of Sacramento, the State capital. The total population is approximately 427,661 in unincorporated and incorporated areas of the County combined (Auburn, Colfax, Lincoln, Loomis, Rocklin, and Roseville), including areas of the Sierra Nevada region, the foothills of Auburn, the historic Gold Country, and North Lake Tahoe. Encompassing 1,506 square miles, Placer County is part of the greater Sacramento region, including El Dorado, Sacramento, Sutter, Yolo, Nevada, and Yuba counties. Lake Tahoe, nature's crown jewel of the Sierras, is a short 90-minute drive from the western-most points of the County.

## EMPLOYER OF CHOICE AND COUNTY GOVERNANCE

Placer County is consistently ranked first for its quality of life and is one of the healthiest counties in California. Home to Sierra College and Jessup University, with plans for two additional universities to be developed in the western part of the County, Placer also offers a variety of exceptional outdoor recreation opportunities and scenic open spaces. A wide range of housing options exist in the County including multi-family, small lot suburban and urban residential projects, rambles, larger rural residential properties, and extensive farmlands with a mix of farming and ranching opportunities. Outdoor recreation activities in Placer County are abundant all year long, from hiking and biking to horseback riding, rafting, snowshoeing, and skiing. Placer County has a strong heritage as part of California's Gold Country and is considered the Gateway to the Sierra.

The County is governed by a five-member Board of Supervisors elected to four-year terms by voters within their respective districts. Six County officials elected at-large are responsible to the Board on budgetary and operational issues. The remaining majority of department heads are appointed and work at the pleasure of the County Executive Officer. Placer County is stable financially due to fiscally prudent decision-making and effective policy setting over the past few decades. Given this stability, the County has been able to achieve its mission to provide responsive, efficient, and effective public services in keeping with its budget and financial policies. The County's budget for FY 2025/26 is \$1.37 billion with a current staff of approximately 2,800 funded positions.



FOR MORE INFORMATION ABOUT PLACER COUNTY, PLEASE VISIT [WWW.PLACER.CA.GOV](http://WWW.PLACER.CA.GOV)



Placer County is located north of the capital city of Sacramento and is conveniently near two major airports: Sacramento International Airport and Reno-Tahoe International Airport



### ECONOMICALLY STRONG COUNTY

Median household income of \$112,097 and median home value of \$707,142



### TOP 10

#### PLACES TO RAISE A FAMILY IN CALIFORNIA

Placer County reached number 7 out of 58 in 2023

**57.2%**

RESIDENTS HAVE AN ASSOCIATE'S DEGREE OR HIGHER

Placer County has good student-teacher ratios, high graduation rates, and exceptional test scores



THE PLACER COUNTY REGION OFFERS A WONDERLAND WITH FOUR DIVERSE SEASONS TO ENJOY THE OUTDOORS



**427,661**

TOTAL POPULATION



Placer County ranked highly in longevity, quality of life, social behaviors, and access to clinical care



**42.8**

MEDIAN AGE



## SELECTION PROCESS

To apply for this excellent career opportunity, please submit a cover letter and resume to Human Resources Analyst Jed Stephenson at [JStephen@placer.ca.gov](mailto:JStephen@placer.ca.gov).

Appointment to this position will be contingent upon successful completion of a post-offer, pre-employment physical examination, and a background investigation, including a Livescan fingerprint clearance.

A resume appraisal screening will be conducted to select a reasonable number of the best-qualified candidates, who will be invited to a panel interview to assess their education, experience, and personal qualifications.

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**Thank you for your interest in employment with Placer County.** Placer County is an equal opportunity employer and is committed to an active nondiscrimination program. It is the stated policy of Placer County that harassment, discrimination, and retaliation are prohibited and that all employees, applicants, agents, contractors, and interns/volunteers shall receive equal consideration and treatment. All terms and conditions of employment, including but not limited to recruitment, hiring, transfer, and promotion will be based on the qualifications of the individual for the positions being filled regardless of gender (including gender identity and expression), sexual orientation, race (including traits historically associated with race, including, but not limited to, hair texture and protective hairstyles such as braids, locks, and twists), color, ancestry, religion (including creed and belief), national origin, citizenship, physical disability (including HIV and AIDS), mental disability, medical condition (including cancer or genetic characteristics/information), age (40 or over), marital status, military and/or veteran status, sex (including parental status, pregnancy, childbirth, breastfeeding, and related medical conditions), reproductive health decision making, political orientation, or any other classification protected by federal, state, or local law. Please contact the Human Resources Department at least 5 working days before a scheduled examination if you require accommodation in the examination process. Medical disability verification may be required prior to accommodation.



*Placer County is an equal opportunity employer and is committed to an active nondiscrimination program.*

**HUMAN RESOURCES DEPARTMENT**  
**Equal Opportunity Employer**  
145 Fulweiler Avenue, Suite 200  
Auburn CA 95603

(530) 889-4060  
[www.JobsAtPlacerCounty.com](http://www.JobsAtPlacerCounty.com)